

# **The Bishop Townshend Awards**

**2018/2019**



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TO: Award Representative/Branch Presidents

FROM: Steve Janik  
Federation Services Officer

RE: Selection of your Branch Nominee for the Bishop Townshend Award for  
Educator Excellence 2018/2019

DATE: February 2019

The Bishop Townshend Award is jointly sponsored by the Anglican Diocese of Huron, OSSTF District 11 and the Thames Valley District School Board.

The nominees for this award are selected by selection panels within each school or bargaining unit because they exemplify the attached criteria for the award. Please follow these steps for completing and submitting your Bishop Townshend information:

- Distribute a nomination form to every staff member
- Convene an Awards Committee to review submissions and select one nominee (ensure that this person has not previously received the award, and has worked for TVDSB for at least 5 years)
- Send the name of the recipient to Keri Lucier ([KeriLucier@osstf11.com](mailto:KeriLucier@osstf11.com)) by **Monday, February 25<sup>th</sup>, 2019** so that invitations can be sent out by mid-March.
- Notify the nominee and the principal to “save the date” for the ceremony in April.

You will receive further information regarding invitations for guests of the nominees and principals.

The Bishop Townshend Dinner Ceremony is **Wednesday, April 24<sup>th</sup>, 2019 - 4:30 p.m.** at the **Best Western Lamplighter Inn** on Wellington Road, London.

Please call me if you have any need of clarification.

Regards,

Steve Janik  
519-659-6588  
Ext. 223

**BISHOP TOWNSHEND AWARD**  
**GENERAL INFORMATION 2018 - 2019**

**Who May Nominate?**

Any individual, or groups of individuals, may make an initial nomination.

**Who May Be Nominated?**

Any contract OSSTF member with a minimum of 5 years' experience with TVDSB may be nominated. The nominee should not have been a previous recipient.

**Nomination Criteria Suggestions**

There are four main areas of contribution: the Social, the Physical, the Spiritual, and the Intellectual. Nominees should be selected for their contributions to education in these four areas.

The nominees for this award are selected by selection panels within each school or bargaining unit because they exemplify those ideals: please convene an Awards Committee to review the applications and select one nominee.

**DATES TO REMEMBER**

- Name of nominee due by **Monday, February 25, 2019**
- One page script (using provided template) and a **digital** photo of the nominee due by **Friday, March 22<sup>nd</sup>, 2019**
- Award dinner (principal, recipient & guest) **Wednesday, April 24<sup>th</sup>, 2019** at the Best Western Lamplighter Inn

**OSSTF Contact:**

Keri Lucier  
Executive Assistant  
E-mail: [KeriLucier@osstf11.com](mailto:KeriLucier@osstf11.com)

**OR**

Steve Janik  
Federation Services Officer  
E-Mail: [SteveJanik@osstf11.com](mailto:SteveJanik@osstf11.com)

**BISHOP TOWNSHEND AWARD FOR EDUCATOR EXCELLENCE  
NOMINATION FORM**

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**NOMINEE**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Branch/Unit: \_\_\_\_\_ Address: \_\_\_\_\_

Nominated by: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

The Criteria for selection of the recipient of this award are derived from Bishop Townshend's philosophy of education. He believed that students must receive education in intellectual, physical, spiritual and social realms if they are to live a more abundant life. The educator who helps the student develop in such a rounded fashion would also demonstrate excellence in the areas of physical, social, intellectual and spiritual development.

**RESUME OF NOMINEE'S SPECIAL CONTRIBUTIONS  
TO THE EDUCATION OF HIS/HER STUDENTS**

**INTELLECTUAL**

**PHYSICAL**

**SPIRITUAL**

**SOCIAL**



BISHOP TOWNSHEND SCRIPT EXAMPLE ONE  
NOMINEE'S NAME: John Smith

John Smith has been a School Support Counsellor in both the elementary and secondary panels for 17 years. During his time supporting at-risk and vulnerable youth, John has demonstrated his skills along with compassion and caring to steer students toward educational success.

His humanitarian ideals of social justice for all shines through on a daily basis as he applies his craft. His leadership among his colleagues has been evident through years of service and involvement with OSSTF within the local branch and the District.

John cares for the physical and mental health of all students and offers them personal greetings to start their days. He routinely ensures they are not hungry to start their day and that any barriers are reduced to support the learning environment.

John believes in life-long education and strives for personal excellence. He actively attends professional development opportunities and supports students by encouraging them to engage in community programs that will enrich their lives. He is respectful of all cultures and belief systems and works actively to create a space that is safe for all students to reach their potential. Students view John as a trusted adult that will advocate and support them and their families' needs.

BISHOP TOWNSHEND SCRIPT EXAMPLE TWO  
NOMINEE'S NAME: Suzy Smith

For the past 25 years, Suzy Smith, the Bishop Townshend nominee from Clarke Road Secondary School has taught a variety of subject areas including Family Studies, Special Education, Co-operative Education and English.

Suzy demonstrates her concern for the learning skills of her students through her involvement in her literacy committee. Suzy is currently writing curriculum for a course designed to assist grade nine students with literacy skills development. In addition to Suzy's commitment to student learning, she is also attentive to the needs of staff by designing a proposal to OSSTF for additional funding on the top of release time for curriculum development.

Suzy has coached both girls' field hockey and girls' volleyball and she currently supervises the weight room at Clarke Road. Through her teaching of the Foods curriculum, she encourages her students to develop good nutritional habits and she models a healthy lifestyle by exercising with students in the weight room.

Suzy volunteers regularly at the women's shelter. She currently donates her time two evenings a week and in addition sits on their board of directors. Suzy always demonstrates the principles of honesty, fairness and acceptance to youth both in school and in her community.

Providing refreshments at school for events such as Commencement, grade nine barbeques, music concerts and Award banquets is one of Suzy's social contributions to the school. Beyond the school, Suzy has demonstrated her social awareness by participating on a national social action committee with an organization called "Women Alive" and she has also volunteered at the Ark Aid Centre for the homeless, preparing and serving meals.

The warmth, compassion and concern Suzy exhibits for her students and fellow staff members each and every day makes her a worthy candidate for this award.

SAMPLE STAFF MEMO

TO:           **STAFF**

FROM:       **Worksite Awards Committee**

RE:           Bishop Townshend Award for Educator Excellence

DATE:       **WORKSITE DEADLINE DATE**

Please consider nominating a staff member for the Bishop Townshend Award for Educator Excellence.

This award is jointly sponsored by OSSTF District 11, the Anglican Diocese of Huron and the Thames Valley District School Board.

A series of criteria is included for your guidance when considering a nominee (please see attached criteria form). Once nominations have been received, a committee within the school will make the final selection.

Please submit the name of your nominee no later than **WORKSITE DEADLINE DATE**.

**Awards Committee**  
**WORKSITE NAME**

OSSTF, District 11

## **SAMPLE MEMO TO STAFF**

The criteria for selection of the recipient of this award are derived from Bishop Townshend's philosophy of education. He believed that students must receive education in spiritual, physical, intellectual and social realms if they are to live a more abundant life. The educator that helps the student develop in such a well - rounded fashion would also demonstrate excellence in the four areas of spiritual, physical, intellectual and social development. Of course, no educator could possibly demonstrate all to perfection. We offer the following criteria merely as guidelines to help the branch committee select their candidate.

### **THE RECIPIENT IS:**

#### **SPIRITUAL**

1. Demonstrates compassion and respect for all living things.
2. Teaches humanitarian ideals by precept and example.
3. Exhibits tolerance for others.

#### **PHYSICAL**

1. Demonstrates enthusiasm for the health & physical development of students in the school and/or community.
2. Sets a good example by concern for personal health.

#### **INTELLECTUAL**

1. Motivates students to acquire a life-long interest in learning.
2. Has intellectual pursuits of his/her own.
3. Pursues professional excellence.
4. Possesses knowledge in various fields.

#### **SOCIAL**

1. Has the courage to stand up for his/her own convictions.
2. Gives active service to others and shows concerns for their welfare.
3. Is actively interested in social development of students.

### **ELIGIBILITY**

Any contract OSSTF member with 5 years of experience or more with Thames Valley District School Board may be nominated.

### **BRANCH SELECTION COMMITTEE**

Each branch should establish a Selection Panel to choose, from the nominations submitted, the one name to be its official recipient.

The intent is that the Award recipient be chosen by his or her colleagues.

The Branch President of each branch will be designated Chairperson to establish the Selection Panel and will ensure that an adequate number of educators are chosen with alternatives in case a selected panel member is nominated.